

FEEP - 2012 SPRING CLASS APPLICATION

Name: _____

Please check below the session/s you would like to attend. Class sizes are limited due to number of computers at each site (15-20). Priority is given to those with greatest need in relation to employment issues. A waiting list will be created for later sessions.

Please indicate if your attendance is dependent upon assistance with **Childcare by circling C** or need for **Transportation by circling T**. We cannot guarantee assistance, but some assistance is available.

 Microsoft Office Suite - Word (Introduction, Beg-Intermediate, Intermediate, Advanced)
Wednesday, 4:30 – 6:30pm; February 22, 29, March 7 & 14 (make up day, March 21) - ALC

 Microsoft Office Suite – Excel (Introduction, Beg-Intermediate, Intermediate, Advanced)
Thursdays, 4:30 – 6:30pm; February 23, March 1, 8 & 15 (make-up day, March 22) - JPL

 Microsoft Office Suite – Access (Introduction, Beg-Intermediate, Intermediate, Advanced)
Wednesdays, 4:30-6:30pm; March 28 & April 11, 18, & 25 - ALC

 Microsoft Office Suite – Outlook
Thursdays, 4:30-6:30pm; March 29 & April 12 - JPL

 Microsoft Office Suite – Publisher (Introduction, Intermediate, Advanced)
Thursdays, 4:30-6:30pm; April 19 & 26, May 3 – ALC

 Adobe Creative Suite – Photoshop
Saturday, February 25, 9:30am- 12:30pm; Sunday, February 26, 1:30-3:30pm - ALC

 Adobe Creative Suite – Dreamweaver
Saturday, March 10, 9:30am-noon; Sunday, March 11, 1:30-3:30pm - ALC

 Adobe Creative Suite – InDesign
Saturday, March 24, 9:30am-noon; Sunday, March 25, 1:30-3:30pm - ALC

 Adobe Creative Suite – Illustrator
Saturday, April 21, 9:30am-12:30pm; Sunday, April 22, 1:30-3:30pm - ALC

 Adobe Creative Suite- Acrobat Professional
Saturday, May 5, 9:30am-12:30pm; Sunday, May 6 1:30pm-3:30pm - ALC

 Customer Service Skills & Work Readiness/ Employment Search Training
To be scheduled for May. Please indicate if you may be interested.

2nd Session of Classes will run June through September. Detailed schedule to be announced.
Please indicate if you want to be informed about the class schedule for later sessions

Childcare (Please indicate number of children and ages) _____

RETURN Participation Form & this Form to Jacksonville Center by **February 6**. Drop off or mail :
ATTN: Pat Sharkey, FEEP Jacksonville Center for the Arts 220 Parkway Lane South, Floyd, VA 24091
540-745-2784 FloydCountyTrainingProgram@jacksonvillecenter.org

